

## NOTIFICATION

No. Fl. (B) 7337-7437—C. R. 32-52-1, dated 4th October 1952.

In exercise of the powers conferred by the proviso to Article 309 read with Article 313 of the Constitution of India, His Highness the Rajprāmukh of Mysore is pleased to make the following further amendments to the Mysore Service Regulations, namely:—

In the said Regulations,

(1) In Article 220 for the words “The pensions of all officers holding substantive appointments”, the words, “Subject to the provisions of the Revised Pension Rules contained in Appendix A in respect of officers to whom the said Rules are applicable, the pensions of all officers holding substantive appointments” shall be substituted.

(2) In Article 227, for the words “sixteen years” the words “eighteen years” shall be substituted, and to the said Article the following proviso shall be added, namely:—

“Provided that in the case of an officer who entered service on or before the 1st April 1952, service counts after the age of sixteen years, if having entered service he held a lien or a suspended lien on a permanent and pensionable post under the Government on or before that date”.

(3) Under Article 232, the following notes shall be inserted, namely:—

*Note 1.*—In respect of inferior service, periods of extraordinary leave and any temporary service or portion thereof which counts towards qualifying service under these Regulations will be excluded for the purpose of temporary service qualifying for pension.

*Note 2.*—If any temporary service is interrupted, the interruption should not be condoned under Article 271, with a view to confer on the officer, either superior or inferior, a larger benefit than is contemplated under this Article.

(4) In Article 256, for the word and figure “Article 321”, the words “the Revised Pension Rules contained in Appendix A” shall be substituted.

(5) In Section I of Chapter XVII, the headings “Superior Service” and “Inferior Service” and Article 274 shall be omitted, and in Article 273, the words “for Superior Service” shall be omitted.

(6) In clauses (a) and (b) of Article 305, for the words “in Superior Service”, the words “in Superior or Inferior Service” shall be substituted.

(7) In Article 306, for the words and figures “on the same conditions as if he had been invalided under Article 321 and to the option laid by Article 256” the words and figures, “according to the option laid by Article 256” shall be substituted.

(8) In Article 315 for the words and figures, “Articles 320 and 321,” the word and figure “Article 320” shall be substituted.

(9) Section III and Article 321 shall be omitted.

(10) In Article 353, for the figures "Rs. 25" and "Rs. 2½" the figures "Rs. 30" and "Rs. 5" respectively shall be substituted.

(11) In Article 356, for the figure "Rs. 25" the figure "Rs. 30" shall be substituted.

(12) In Article 357 for the figure "Rs. 25" the figure "Rs. 30" shall be substituted.

(13) In Article 469 after the words "published in Appendix Q," the words "or as provided in the Revised Pension Rules contained in Appendix A" shall be added.

(14) For Appendix A the following Appendix shall be substituted :—

#### "APPENDIX A"

### THE REVISED PENSION RULES

1. These rules may be called the "Revised Pension Rules".

#### SECTION I.—PENSION.

2. (i) The amount of superannuation, retiring, compensation and invalid pension and compensation gratuity will be the appropriate amount set out in Schedule A.

(ii) A Government servant may retire from service any time after completing 30 years' qualifying service provided that he shall give in this behalf a notice in writing to the appropriate authority, at least three months before the date on which he wishes to retire. Government may, in special cases, require any Government servant to retire any time after he has completed 25 years' qualifying service or on attaining 50 years' age if such retirement is considered necessary in the public interest provided that the appropriate authority shall give in this behalf a notice in writing to the Government servant at least three months before the date on which he is required to retire.

(iii) A Government servant who retires or is retired, only in the manner indicated in sub-rule (ii), shall be granted a retiring pension not exceeding such proportion of average emoluments and subject to such maximum limit as are specified in Schedule A.

(iv) No special additional pensions will be granted.

(v) Except when the term 'pension' is used in contradistinction to 'Death *cum* Retirement Gratuity', 'Pension' includes 'Death *cum* Retirement gratuity'.

#### SECTION II.—DEATH *cum* RETIREMENT GRATUITY.

3. (i) A Government servant who has completed five years' qualifying service may be granted an additional gratuity not exceeding the amount specified in sub-rule (iii), when he retires from service and is eligible for a gratuity or pension under Section I.

(ii) If a Government servant who has completed five years' qualifying service dies while in service, a gratuity not exceeding the amount specified in sub-rule (iii) may be paid to the person or persons on whom the right to receive the gratuity is conferred under rule 4 or, if there is no such person, to the legal heirs of the Government servant.

(iii) The amount of gratuity will be nine-twentieths of the "emoluments" of a Government servant for each completed year of qualifying service subject to a maximum of 15 times the "emoluments". In the event of death of a Government servant while in service, the gratuity will be subject to a minimum of 12 times the emoluments of the Government servant at the time of his death.

*Note.*—In cases where the qualifying service is less than the prescribed minimum, the deficiency should not be condoned by invoking the provisions of Article 272. In other cases the power conferred under the said Article should be restricted to ensure that where the benefit is given, it is given only to low-paid employees proceeding on invalid or compensation pension.

(iv) If a Government servant who has become eligible for a pension or gratuity under Section I dies within 5 years from the date of retirement, and the sums actually received by him before death on account of such gratuity or pension together with the gratuity granted under sub-rule (i) are less than an amount equal to 12 times his "emoluments", a gratuity equal to the deficiency may be granted to the person or persons specified in sub-rule (ii).

(v) The emoluments for the purpose of this Section will be subject to a maximum of Rs. 800 per mensem and means the emoluments as defined in Article 322, which the Government servant was receiving immediately before retirement (or death), provided that if the emoluments of a Government servant have been reduced during the last three years of his service, otherwise than as a penalty, average emoluments as defined in Article 322 may, at the discretion of the authority which has the power to sanction the gratuity under this Section, be treated as emoluments.

#### *Nominations.*

4. (i) "Family" for the purposes of this rule will include the following relatives of the Government servant, namely:—

- (a) wife, in the case of a male Government servant,
- (b) husband, in the case of a female Government servant,
- (c) sons,
- (d) unmarried and widowed daughters,
- (e) brothers below the age of 18 years and unmarried or widowed sisters,
- (f) father, and
- (g) mother.

*Note.*—(c) and (d) will include step-children.

(ii) A Government servant shall, as soon as he completes five years' qualifying service, make a nomination conferring on one or more persons the right to receive any gratuity that may be sanctioned under sub-rules (ii) and (iv) of rule 3 :

Provided that if, at the time of making the nomination, the Government servant has a family, the nomination shall not be in favour of any person or persons other than the members of his family.

(iii) If a Government servant nominates more than one person, under sub-rule (ii), he shall specify in the nomination the amount of share payable to each of the nominees in such manner as to cover the whole amount of the gratuity.

(iv) A Government servant may provide in a nomination :—

(a) in respect of any specified nominee, that in the event of his predeceasing the Government servant the right conferred upon that nominee shall pass to such other member of the Government servant's family as may be specified in the nomination ;

(b) that the nomination shall become invalid in the event of the happening of a contingency, specified therein.

(v) The nomination made by a Government servant who has no family shall become invalid on his subsequently acquiring a family.

(vi) (a) Every nomination shall be in such one of the Forms A to D annexed to these rules as may be appropriate in the circumstances of the case.

*Note.*—It is not open to a Government servant to nominate more than one alternate nominee against any original nominee.

(b) A Government servant may at any time cancel a nomination by sending a notice in writing to the appropriate authority, provided that the Government servant shall, along with such notice, send a fresh nomination made in accordance with this rule.

(vii) Immediately on the death of a nominee in respect of whom no special provision has been made in the nomination under clause (a) of sub-rule (iv) or on the occurrence of any event by reason of which the nomination becomes invalid in pursuance of clause (b) of that sub-rule or sub-rule (v), the Government servant shall send to the appropriate authority a notice in writing formally cancelling the nomination, together with a fresh nomination made in accordance with this rule.

(viii) Every nomination made, and every notice of cancellation given by a Government servant under this rule, shall be sent by the Government servant to his Accounts Officer in the case of a gazetted Government servant and to the Head of his Office in the case of a non-gazetted Government servant. Immediately on receipt of a nomination from a non-gazetted Government servant the Head of the Office shall countersign it indicating the date of receipt and keep it under his custody.

(ix) Every nomination made, and every notice of cancellation given, by a Government servant shall, to the extent that it is valid, take effect on the date on which it is received by the authority mentioned in sub-rule (viii).

### SECTION III.—FAMILY PENSION.

5. (i) A family pension not exceeding the amount specified in sub-rule (ii) may be granted to the family of a Government servant in the event of his death after he has completed 20 years' qualifying service, for the following period, namely :—

- (a) In the event of death of the Government servant while in service, the pension will be payable for five years from the date following the date on which the Government servant dies.
- (b) In the event of death of the Government servant after retirement, the pension will be payable for the unexpired portion of five years from the date of retirement.

*Note.*—In cases where the qualifying service is less than the prescribed minimum, the deficiency should not be condoned by invoking the provisions of Article 272. In other cases, the powers conferred under the said Article should be restricted to ensure that where the benefit is given, it is given only to low-paid employees proceeding on invalid or compensation pension.

(ii) Subject to a maximum of Rs. 150 per mensem in all cases, the amount of family pension will be :—

- (a) in the event of death while in service, half the pension admissible to the officer had he retired on the date following the date of his death ;
- (b) in the event of death after retirement, half the pension sanctioned for him at the time of retirement.

(iii) "Family" for the purposes of this Section will be as defined in sub-rule (i) of rule 4.

(iv) No pension will be payable under this Section—

- (a) to a person mentioned in clause (b) of sub-rule (v) without production of reasonable proof that such person was dependent on the deceased Government servant for support ;
- (b) to an unmarried female member of a Government servant's family, in the event of her marriage ;
- (c) to a widowed female member of a Government servant's family, in the event of her re-marriage ;
- (d) to a brother of a Government servant on his attaining the age of 18 years ;
- (e) to a person who is not a member of a Government servant's family.

(v) Except as may be provided by a nomination under sub-rule (vi) :—

(a) a pension sanctioned under this Section will be allowed—

- (i) to the eldest surviving widow, if the deceased is a male Government servant or to the husband if the deceased is a female Government servant ;

- (ii) failing a widow or husband, as the case may be, to the eldest surviving son;
- (iii) failing (i) and (ii), to the eldest surviving unmarried daughter;
- (iv) these failing, to the eldest widowed daughter, and
- (b) in the event of no pension becoming payable under clause (a), the pension may be granted—
  - (i) to the father;
  - (ii) failing the father, to the mother;
  - (iii) failing the father and the mother to the eldest surviving brother below the age of 18;
  - (iv) failing (i) to (iii) to the eldest surviving unmarried sister;
  - (v) failing (i) to (iv), to the eldest surviving widowed sister.

(vi) If a Government servant who has completed 20 years' qualifying service desires that a pension that may be sanctioned under this Section should be payable to any members of his family in any order to be specified by him, he may make a nomination for the purpose in Form E annexed to these rules indicating the order in which the pension should be payable to the members of his family; and to the extent that it is valid, the pension will be payable in accordance with such nomination provided the persons concerned satisfy the requirements of sub-rule (iv) at the time of the grant of pension. In case the person concerned does not satisfy the requirements of the said sub-rule the pension shall be granted to the person next lower in the order. The provisions of sub-rules (vi) (b), (viii) and (ix) of rule 4 will apply in respect of nominations under this sub-rule.

(vii) (a) A pension awarded under this Section will not be payable to more than one member of a Government servant's family at the same time.

(b) If a pension awarded under this Section ceases to be payable before the expiry of the period mentioned in sub-rule (i) on account of death or marriage or the recipient or other causes, it will be re-granted to the person next lower in the order mentioned in sub-rule (v) or to the person next lower in the order shown in the nomination made under sub-rule (vi), as the case may be, who satisfies the other provisions of this Section.

(viii) A pension sanctioned under this Section will be tenable in addition to any extraordinary pension or gratuity or compensation that may be granted to the members of a Government servant's family under these Regulations.

(ix) As in the case of the grant of an ordinary pension, future good conduct of the recipient is an implied condition of every grant of a pension under this Section. Government reserves to itself the right of withholding or withdrawing such a pension or any part of it if the recipient be convicted of serious crime or be guilty of grave misconduct and Government decision in such matters will be final.

#### SECTION IV.—QUALIFYING SERVICE.

6. Qualifying service will be calculated as prescribed in Chapter XV of these Regulations.

## SECTION V.—AVERAGE EMOLUMENTS.

7. In the case of a Government servant who elects to be governed by these rules "Average Emoluments" means the average emoluments earned by him during his last three years of service. Emoluments for the purpose of this rule will be as defined in Article 322.

The calculation of average emoluments under the definition above is subject to the provisions mentioned in Articles 323 to 325.

## SECTION VI.—COMMUTATION OF PENSIONS AND COMPASSIONATE GRATUITY.

8. The provisions under Chapter XXVII of these Regulations in respect of Commutation and Compassionate Gratuity will not be applicable to Government servants governed by these Rules.

## SECTION VII.—DATE OF EFFECT AND APPLICATION TO PERSONS WHO ARE ALREADY IN SERVICE.

9. (i) These rules will have effect from the 1st August 1952 and shall apply to all Government servants in superior and inferior service. These rules shall not apply to Government servants either in superior or inferior service who retired prior to 1st August 1952:

Provided that in the case of a Government servant in the superior service who has been holding a permanent pensionable appointment from any day before the first day of April 1952, these rules will not be applicable, if on or before the first day of January 1953, he exercises his option, in the manner hereinafter provided, to continue to be governed by the Articles of these Regulations regarding the grant of pensions.

*Explanation.*—For the purpose of the proviso to this sub-rule "a person holding a permanent pensionable appointment" includes a person holding substantively or in a provisionally substantive capacity, a permanent and pensionable post; and a person holding a permanent lien or a suspended lien on a permanent and pensionable post.

(ii) The option once exercised will be final. It should be exercised by making a declaration in writing and should be communicated by the Government servant to the Head of his Office if he is a non-gazetted Government servant and to the Accountant-General, Mysore, if he is a gazetted Government servant. The declaration when received from a non-gazetted Government servant should be countersigned by the Head of the Office and pasted in the Service Book of the Government servant concerned. It will be the responsibility of a Government servant opting to continue to be governed by the Articles of these Regulations as a whole, to ensure that the receipt of his declaration is acknowledged by the Accountant-General, Mysore or by the Head of his Office, as the case may be.

(iii) Where a Government servant has died on any day on or after the 1st day of April 1952 and before the 1st day of August 1952, his family may be granted the benefit of these rules, if an application is made for such

grant and the applicant repays the amount, if any, received as compassionate gratuity or otherwise granted under these Regulations, or, agrees in writing to the deduction of the amount so received from the amount payable under these rules.

#### SECTION VIII.—MISCELLANEOUS.

10. (i) No gratuity or pension may be granted under Sections II and III if the Government servant was dismissed or removed for misconduct, insolvency or inefficiency. Compassionate allowances may, however, be granted in accordance with Article 223.

(ii) A gratuity or pension shall be sanctioned under Sections II and III after giving due regard to the provisions of Article 317.

(iii) The provisions of these Regulations which apply to the grant of an ordinary pension will also apply in respect of a gratuity or pension that may be sanctioned under Sections II and III in so far as such provisions are not inconsistent with the provisions of these rules.

(iv) The procedure for application, sanction and payment of death-cum-retirement gratuity and family pension will be as in Schedule B.

11. When a Government servant governed by these Rules is after retirement re-appointed, his pay will be so fixed that the pay plus the pension does not exceed the pay drawn while last in service and the pension to be taken into consideration will be the pension he actually draws or is entitled to draw under these Rules plus the pension equivalent of the gratuity, which he has received or is entitled to receive on retirement. The pension equivalent of the gratuity will be determined on the basis of the table of commutation of pensions in Appendix 'L' the age of the person being taken as the age next birthday after retirement from Government service.

*Note.*—When a Government servant is re-employed in a post in a lower grade than that from which he retired, he shall be given the minimum of the post in which he is re-employed subject to the maximum specified in this rule.



# SCHEDULE A.

## AMOUNT OF PENSION.

(Vide Rules 2 to 5.)

Completed years of qualifying service	Scale of gratuity or pension for those belonging to superior service	Maximum pension in rupees per annum	Scale of gratuity or pension for those belonging to inferior service
	(a) Gratuity.		(a) Gratuity.
	1 month's emoluments		$\frac{1}{2}$ month's emoluments
2	2 do		1 $\frac{1}{2}$ do
3	3 do		2 $\frac{1}{2}$ do
4	4 do		3 do
5	4 $\frac{1}{2}$ do		3 $\frac{1}{2}$ do
6	5 $\frac{1}{2}$ do		4 do
7	6 $\frac{1}{2}$ do		4 $\frac{1}{2}$ do
8	7 do		5 do
9	7 $\frac{1}{2}$ do		5 $\frac{1}{2}$ do
	(b) Pension.		(b) Pension.
10	10/80ths of average emoluments	1,500	6 do
11	11/80ths do	1,650	6 $\frac{1}{2}$ do
12	12/80ths do	1,800	7 do
13	13/80ths do	1,950	7 $\frac{1}{2}$ do
14	14/80ths do	2,100	8 do
15	15/80ths do	2,250	15/80ths of average emoluments.
16	16/80ths do	2,400	16/80ths do
17	17/80ths do	2,550	17/80ths do
18	18/80ths do	2,700	18/80ths do
19	19/80ths do	2,850	19/80ths do
20	20/80ths do	3,000	20/80ths do
21	21/80ths do	3,150	21/80ths do
22	22/80ths do	3,300	22/80ths do
23	23/80ths do	3,450	23/80ths do
24	24/80ths do	3,600	24/80ths do
25	25/80ths do	3,750	25/80ths do
26	26/80ths do	3,900	26/80ths do
27	27/80ths do	4,050	27/80ths do
28	28/80ths do	4,200	28/80ths do
29	29/80ths do	4,350	29/80ths do
30 & above	30/80ths do	4,500	30/80ths do

# SCHEDULE B.

(Vide Rule 10.)

## DEATH cum RETIREMENT GRATUITY.

(a) When the gratuity is payable to the Government servant on his retirement an application should be made in the form as in Form F.

On receipt of the certificate of the Accountant-General on the third page of the form, the competent authority who will be the same as the authority competent to sanction the pension of the Government servant concerned, may

formally sanction the gratuity. If the Government servant dies before receiving payment, the amount will be payable to his legal heirs and the payment will be made only to the person who produces the legal authority.

(b) *When the gratuity is payable to the nominee or legal heir of the Government servant who dies while in service.*—If the Government servant has executed a nomination in the prescribed form and the nomination subsists, the Head of the Office/Department should, on receipt of the death report of the Government servant, draw up a statement of his services in the second page of Form 'F'. If there is no nomination, or if the nomination does not subsist, the gratuity is payable only to the legal heirs of the deceased and in such cases the Head of the Office/Department need draw up the statement of services only on receipt of an application for the gratuity from or on behalf of the legal heirs supported by legal authority. The statement of services along with the provisional recommendations of the competent authority as to the amount of gratuity proposed to be paid (and the name and address of the person or persons to whom it is to be paid together with the nomination form, in the case of a non-gazetted Government servant) shall be forwarded to the Accountant-General for verification. After obtaining the certificate of verification (and ascertaining from the Accountant-General the details as to the nominee or nominees if the deceased is a gazetted Government servant) formal sanction to the payment of the gratuity may be accorded by the competent authority. The sanction should indicate the name, address and the relationship to the deceased Government servant of the person or persons to whom the gratuity is to be paid and the amount to be paid to each of them. The Accountant-General will then arrange for the disbursement of the amounts.

(c) *When the gratuity is payable under rule 3 (iv).*—In such a case the service of the Government servant would have been verified, and in other respects the procedure indicated in paragraph (b) above may be followed.

#### *Family Pension.*

(d) Two types of cases may arise in connection with family pension, namely, cases where the pension is payable in accordance with the nomination executed by the Government servant/pensioner and cases where it is payable to the person mentioned in sub-rule (v) of rule 5. Where the pension is payable in the order mentioned in the nomination, on receipt of the death-report of the Government servant/pensioner, the Head of the Office/Department should direct the nominee to submit an application in Form 'G'. If there is no such nominee, and an application in Form 'G' is received from a person mentioned in sub-rule (v) of rule 5, the Head of the Office/Department may make such enquiries as may be necessary, to ascertain that the pension is not payable to any other person mentioned in the aforesaid sub-rule. If the applicant is a person mentioned in clause (b) of that sub-rule, the Head of the Office/Department should satisfy himself that the applicant was dependent on the Government servant/pensioner for support after making such enquiries as may be necessary. The Head of the Office/Department should then arrange

for verification of the Government servant's service in the manner indicated in paragraph (b) above and should determine the amount of family pension. After the Accountant-General has applied the necessary checks and certified as to the admissibility of family pension, the competent authority who will be the same as the authority competent to sanction the pension of the deceased Government servant, may accord formal sanction to the payment of the pension. The sanction should indicate the name of the person to whom the pension is payable and also the period up to which it is payable. On receipt of the sanction, the Accountant-General will issue the family pension payment order for the specified period indicating the event, if any, on the happening of which the payment should be stopped. In the matter of identification of the recipient of the family pension, the Treasury Officer will exercise the necessary checks. If the person to whom a family pension has been sanctioned dies or becomes ineligible for the pension before the expiry of the period for which the pension is otherwise admissible, the pension may be re-granted to the next person eligible to receive it for the unexpired portion of that period and the foregoing procedure should be followed in such cases also. If a family pension is payable to a minor and at the time of sanctioning the pension he has a regularly appointed guardian, the pension may be sanctioned as payable through such guardian and in such cases a descriptive roll (in duplicate) of the person who may be authorised to receive payment should accompany the application in Form 'G'.

#### *Anticipatory Payments.*

(e) When a Government servant who is entitled to death *cum* retirement gratuity is likely to retire before the amount of the gratuity can be finally assessed and settled in accordance with the procedure mentioned above, the Accountant-General may sanction the disbursement of not more than three-fourths of the amount of gratuity to which, after the most careful summary investigation that he can make without delay, he believes the Government servant to be entitled to on the basis of permanent service alone. Similar payments of gratuity may also be authorised in the appropriate proportion to the nominees or the legal heirs who produce the usual legal authority, in the event of the death of the Government servant. In all cases the anticipatory payment of death *cum* retirement gratuity should be made after the recipient has executed a declaration in Form 'H'.

## FORM "A"

NOMINATION FOR DEATH *cum* RETIREMENT GRATUITY.

(When the Government servant has a family and wishes to nominate one member thereof.)

I hereby nominate the person mentioned below, who is a member of my family and confer on him/her the right to receive, any gratuity that may be sanctioned by Government in the event of my death.

Name and Address of Nominee	Relationship with Government servant	Age	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the Government servant

Dated this.....day of.....19

at.....

Signature of witnesses—

1.

2.

Signature of Government Servant.

(To be filled in by the Head of Office in the case of a non-gazetted Government servant).

Nomination by.....

## FORM "B".

## NOMINATION FOR DEATH cum RETIREMENT GRATUITY.

(When the Government servant has a family and wishes to nominate more than one member thereof.)

I hereby nominate the persons mentioned below, who are members of my family and confer on them the right to receive, to the extent specified below, any gratuity that may be sanctioned by Government in the event of my death.

Names and Addresses of Nominees	Relationship with Government servant	Age	Amount or share of gratuity payable to each*	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the Government Servant
1.					
2.					

N.B.—The Government servant should draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

Dated this ..... day of ..... 19 ..

at .....

Signature of witnesses.—

1.

2.

Signature of Government Servant.

Note \*—This column should be filled in so as to cover the whole amount of gratuity.

(To be filled in by the Head of Office in the case of a non-gazetted Government servant.)

Nomination by .....

Designation .....

Office .....

Signature of Head of Office.

Designation .....

Date .....

FORM "C"

NOMINATION FOR DEATH *cum* RETIREMENT GRATUITY.

(When the Government servant has no family and wishes to nominate one person.)

I, having no family, hereby nominate the person mentioned below and confer on him/her the right to receive any gratuity that may be sanctioned by Government in the event of my death.

Name and Address of Nominee	Relationship with Government servant	Age	Contingencies on [the happening of which the nomination shall become invalid	Name, address, and relationship of the person, if any, to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the Government servant

Dated this ..... day of ..... 19 .....

at.....

Signature of witnesses----

1.

**2.**

*Signature of Government Servant.*

(To be filled in by the Head of Office in the case of a non-gazetted Government servant.)

Nomination by .....

Designation .....

Office.....

Signature of Head of Office

Designation.....

Date.....

## FORM "D"

## NOMINATION FOR DEATH cum RETIREMENT GRATUITY.

(When the Government servant has no family and wishes to nominate more than one person.)

I, having no family, hereby nominate the persons mentioned below and confer on them the right to receive to the extent specified below, any gratuity that may be sanctioned by Government in the event of my death.

Names and Addresses of Nominees	Relationship with Government servant	Age	Amount or share of gratuity payable to each*	Contingencies on the happening of which the nomination shall become invalid	Name, address and relationship of the person, if any, to whom the right conferred on the nominee shall pass in the event of the nominee pre-deceasing the Government servant
1.					
2.					

N.B.—The Government servant should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed.

Dated this ..... day of ..... 19 ,  
at .....

Signature of witnesses:

1.

2.

Signature of Government Servant.

Note\*—This column should be filled in so as to cover the whole amount of gratuity.

(To be filled in by the Head of Office in the case of a non-gazetted Government servant.)

Nomination by .....

Designation .....

Office .....

Signature of Head of Office

Designation.....

Date.....

## FORM "E"

## NOMINATION FOR FAMILY PENSION.

I hereby nominate the persons mentioned below, who are members of my family, to receive in the order shown below the Family Pension which may be granted by Government in the event of my death after completion of 20 years' qualifying service.

Names and addresses of nominees	Relationship with Government servant	Age	Whether married or unmarried
1.			
2.			
3.			

N.B.—The Government servant should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed.

Dated this ..... day of ..... 19 ,  
at .....

Signature of Witnesses.—

1.

2.

Signature of Government servant.

(To be filled in by the Head of Office in the case of a non-gazetted Government servant.)

Nomination by .....

Designation .....

Office .....

Signature of Head of Office

Designation.....

Date.....

FORM "E"

APPLICATION FOR PENSION OR GRATUITY AND DEATH *cum*  
RETIREMENT GRATUITY.

1. Name of Applicant
  2. Father's Name
  3. Race, Sect and Caste
  4. Residence, showing village and present address.
  5. Present or last employment, including name of establishment
  6. Date of beginning of service
  7. Date of ending of service
  8. Length of service including interruptions of Y. M. D.  
     which Superior  
         Inferior  
         Non-qualifying and interruptions
  9. Class of Pension or Gratuity applied for and cause of application\*
  10. [Average] Emoluments or Pay
  11. Proposed Pension
  12. Proposed Gratuity
  13. Proposed death cum retirement gratuity
  14. Date from which Pension is to commence
  15. Place of Payment
  16. Date of applicant's birth by Christian era †
  17. Height Feet Inches
  18. Marks †
  19. Date
  20. P.A.R. No.
- (in Accountant-General's office).

Signature of Head of Office

\*If the application is for a Compensation Pension or Gratuity, the nature of the change of establishment which has given rise to the claim should be fully stated.

†If not known exactly, must be stated on the best information or estimate.

† If there be no ostensible marks, the applicant may be referred to a Medical Officer for examination and the marks that may be given by that officer may be entered.

These must include an impression of the ball of the applicant's left thumb made in the space for the purpose shown below.

Thumb impression of.....late.....  
taken in my presence this.....day.....19.....

**Signature and Designation.**

*N.B.*—The details against column Nos. 1, 2, 3, 4 and 15 should be in Block Capitals.

**HISTORY OF THE SERVICE** (showing interruption) of.....

[illegible]



## REMARKS BY HEAD OF OFFICE.

1. As to character and past conduct of applicant.
2. Explanation of any suspension or degradation.
3. Information regarding any gratuity or pension or death *cum* retirement gratuity already received by applicant (see Chapter XIX of the Mysore Service Regulations).
4. Explanation under Article 276 of the Mysore Service Regulations so far as the Head of the Office can give it as to why it is not possible to provide suitable appointment for an applicant for Compensation Pension.
5. Any other Remarks (see Articles 278 and 428 of the Mysore Service Regulations).
6. Specific Opinion of Head of Office, whether the service claimed is established and should be admitted or not [see Article 427 (b) of the Mysore Service Regulations].
7. The No. and date of letter in which information referred to in Article 438 of the Mysore Service Regulations was supplied. If the information was not supplied, the reason for the omission should be stated. (Vide para 3 of Government Circular Order No. FL 7215-55—S. & A. 484-08-1, dated 7th May 1909).
8. Personal recommendation of the sanctioning authority whether the pension and death *cum* retirement gratuity claimed should be admitted or not.
9. If the procedure of preliminary verification directed in para 2 (i) of the above circular order was not adopted, explanation for the omission.
10. Explanation of delay, if any, in the submission of the formal application.

COUNTERSIGNED

Signature of Head of Office.

Signature and Designation.

Bangalore, dated.....19..

Pen.

No.

P.A.R.

## CERTIFICATE AND REPORT OF THE ACCOUNTANT-GENERAL:

Certified that (subject to the remarks below recorded) qualifying service in Superior, Inferior grades has been duly proved for years.....months.....days, and that a Pension or Gratuity or Death *cum* retirement Gratuity not exceeding Rupees.....a month and Rs.....in lumpsum, respectively is admissible under Articles.....of the Mysore Service Regulations, but the full amount admissible under the rules is not to be Given, as a matter of course, or unless the service rendered is really approved, vide Article 317 (b) of the Regulations.

The calculations have been duly verified. The Pension or Gratuity and Death *cum* Retirement Gratuity are chargeable to.....and will commence from.....

## DOCKET

APPLICATION FOR PENSION OR GRATUITY AND DEATH *cum* RETIREMENT  
GRATUITY SANCTIONED.

Date of application.....  
 Name of applicant.....  
 Last appointment.....  
 Class of pension or gratuity.....  
 Sanctioning authority.....  
 Amount of pension sanctioned.....  
 Amount of gratuity sanctioned.....  
 Amount of Death *cum* Retirement Gratuity sanctioned.....  
 Date of commencement.....  
 Date of sanction.....

## FORM "G"

APPLICATION FOR A FAMILY PENSION FOR THE FAMILY OF SRI/SM....  
.....LATE.....IN THE OFFICE/DEPARTMENT.

1. Name of the applicant ..
  2. Relationship to the deceased  
Government servant/pensioner.
  3. Date of retirement if the deceased  
was a pensioner.
  4. Date of death of the Government  
servant/pensioner.
  5. The order in which the applicant's  
name appears in the nomination  
Form "E".
  6. Name and age of surviving kindred  
of the deceased.
- |                     | Name | Date of birth<br>(by Christian era). |
|---------------------|------|--------------------------------------|
| (a) Widows/husband  |      |                                      |
| Sons                |      |                                      |
| Unmarried Daughters |      |                                      |
| Widowed Daughters   |      |                                      |
| (b) Father          |      |                                      |
| Mother              |      |                                      |
| Brothers            |      |                                      |
| Unmarried Sisters   |      |                                      |
| Widowed Sisters     |      |                                      |
7. Name of Treasury/Sub-Treasury at  
which payment is desired.
  8. Descriptive roll of .....  
widow/son/daughters/etc.....  
of late.....
    - (i) Date of birth (by Christian era)
    - (ii) Height.
    - (iii) Personal marks, if any, on the hand, face, etc.
    - (iv) Signature or left hand thumb and finger impressions.

Small finger	Ring finger	Middle finger	Index finger	Thumb
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9. Full address of the applicant.

Attested by

Witnesses

(1) .....	(1) .....
(2) .....	(2) .....

Note 1.—The descriptive roll and signature/thumb and finger impressions accompanying application for family pension should be in duplicate and attested by two or more persons of respectability in the town, village or district in which the applicant resides.

Note 2.—If the applicant belongs to a category mentioned in item 6 (b) he should furnish proof of his dependence on the deceased Government servant/pensioner for support.

Note 3.—If the applicant is a minor brother of the Government servant/pensioner, the statement against item 8 (i) should be supported by a certificate of age (in original with two attested copies) showing the date of birth of the applicant. The original will be returned to the applicant after the necessary verification.

## FORM "H"

DECLARATION TO BE FURNISHED BY A PERSON TO WHOM AN  
ANTICIPATORY DEATH *cum* RETIREMENT GRATUITY IS SANCTIONED.

Whereas the.....  
 .....(here state the designation of the officer sanctioning  
 the advance) has consented provisionally, to advance to me the sum of  
 Rs. ...., in anticipation of the completion of the  
 enquiries necessary to enable the Government to fix the amount of death  
*cum* retirement gratuity payable to me\* (as the nominee/legal heir of  
 Sri/Sm.....) I hereby acknowledge  
 that, in accepting this advance, I fully understand that the death *cum*  
 retirement gratuity payable to me is subject to revision on the completion  
 of the necessary formal enquiries, and I promise to base no objection  
 to such revision on the ground that the provisional death *cum* retirement  
 gratuity now to be paid to me exceeds the death *cum* retirement gratuity  
 which may be finally sanctioned to me. I further promise to repay any  
 amount advanced to me in excess of the death *cum* retirement gratuity  
 that may be finally sanctioned to me.

Witnesses to signature (with addresses)—

1. .... Signature .....
2. .... Designation (if a Government  
 - servant).....  
 Station .....  
 Date .....

\*Note.—The words in brackets may be omitted when inapplicable."

These amendments shall be deemed to have come into  
 force *with effect from 1st August 1952.*

By Order of His Highness the Maharaja,

M. SHAMANNA,

Secretary to Government,  
 Finance Department.